

Sarah Moore, Parish Clerk & RFO
St Day Parish Council
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C/O St Day Post Office
Fore Street, St Day
TR16 5JU

DRAFT MINUTES OF ST DAY PARISH COUNCIL MEETING

Held on 14.04.25 at 7.45pm in the Enterprise Centre, Vogue, St Day

COUNCILLORS PRESENT:

J Beer (JB), Z Abbotts (ZA), C Jones (CJ), D Christie (DCh), J Lello-Dunn, D Carlyon and F Long (FL)

There were no members of the public present

Minutes taken by S Moore (Clerk)

(11)1. **Apologies** were accepted by Council from Cornwall Cllr Connor Donnithorne who could not attend due to it being a pre-election period (purdah).

(11)2. **There was no Public Participation**

(11)3. There were no **Declarations of Interest** or Requests for Dispensation declared

(11)4. It was **RESOLVED** that the minutes of the Parish Council meeting held on Monday 10th March, 2025, were an accurate record of proceedings and were signed and dated by the Chairman.

(11)5. **There was no report from Cornwall Cllr Donnithorne** (purdah).

(11)6i. **Planning:** To receive and comment on recent planning applications:

MHCLG ref: APP/D0840/W/25/3359946

- **APPEAL**-

Cornwall Council ref: PA24/00608 - **Cornwall Council decision:** **REFUSED**

Appeal start date: 3 March 2025

Proposal: The conversion of redundant stables into two dwellings

Location: Little Menheer Farm, Higher Ninnis, St Day.

Appellant: Ms V Mason

Application PA25/02112: Application for Permission in Principle for the erection of dwelling (minimum 1, maximum 1) at Bunts Lane Cottage, Bunts Lane, St Day. It was **RESOLVED** not to support the proposal of permission in principle on the basis of not enough detail provided, and concerns around access; the members would need to see a full planning application to make an informed decision.

(11)6ii. **Planning Decision Notices**

PA25/00124: Conversion of a barn to cafe (Class E (b)) and associated works, including installation of flue. Scorrier House Scorrier Estate Scorrier Redruth Cornwall TR16 5AU.

Agreed with the decision to approve - Local Council Protocol request from CC

PA25/00978: Proposed single storey garage, utility and wetroom with home office over and covered link at Wheal Hope, Busveal, Redruth Cornwall TR16 5HF. **APPROVED** by CC

PA25/01416: Application of a Lawful Development Certificate for a Proposed material operations in relation to PA15/10346, confirmation of commencement of works at Land Adjacent To Hunrosa Tresaddern Hill St Day TR16 5JS **Granted** by CC (CAADs, PIPs and LUs only)

(11)7a. **There were no Non-Agenda Points Raised from the Previous Meeting for Discussion.**

(11)7b. **Agenda Items**

(11)7bi. **Neighbourhood Priority Statement** – The Clerk explained about needing a steering group and it was **RESOLVED** to appoint JLD as Chair, ZA as Deputy Chair and SM as Secretary; other members will be JB, DC, RR and KJ. **ACTION** – SM to arrange the first meeting in May, once in the new office.

(11)7bii. It was proposed by FL and seconded by ZA then **RESOLVED** to introduce an annual ‘**Priority List/Strategy morning**’ of aims for each year, to replace the January PC meeting. **ACTION** – Clerk to include an item in the May meeting to set priorities for this financial year.

(11)7biii. Following a review of practicality and considering the 2025/26 budget, it was proposed by JB and seconded by ZA, and unanimously **RESOLVED** that the PC will engage a project manager/administrative contractor to assist in the forthcoming projects, NPS work and to build a Youth Council for up to 8 hours a week allowing the clerk to reduce hours slightly.

(11)7biv. **Taxi & Private Hire Policy Consultation.** It was **AGREED** that the policy was acceptable, other than an intention to raise fares. **ACTION** – Clerk to submit comments and suggest that fares are not increased in this current financial climate.

(11)7bv. **Flood at the Pink Moors path to Treskerby** associated with works by RIG (‘Recycle it Global’, at Scorrier). A site meeting is being held on the 17.04.25 at 2pm. Clerk to report back at the next meeting.

(11)7bvi. **Town Clock** – The Clerk gave an update on works carried out to date, and work is in progress. The ‘no chime’ is due to the hammer corroding. The best option for repair/replace is being investigated.

(11)7bvii. **Millenium Garden** - It was **RESOLVED** to support the replacing of the bedding plants in the Millennium Garden, on the recommendation of the UDEG group.

(11)7bviii. **Community Engagement Day** feedback/review – deferred to next meeting, due to time.

(11)7bix. **Blossail Event** on Saturday 26th April. Meeting on 15.04.25 to finalise plans. SM, JB and FL confirmed attendance.

(11)7bx. **Community Event for VE Day** on Thursday 8th May. It was proposed by JLD and seconded by JB, and subsequently **RESOLVED** to support this event and purchase cream teas – budget up to £60. **ACTION** – JLD to request donations from Prima and Roddas before any expenditure is made.

(11)7bxi. **Royal Cornwall Show Trip** on Saturday 7th June – all 53 seats are booked and names have been submitted to Age UK for processing.

(11)7bxii. **St Day in Bloom** on Saturday 14th June. Little earlier in the month, due to this being the only Saturday that Warrior Garden Centre can supply a judge.

(11)7bxiii. **Parish Office** – Update from Clerk on some concerns with the draft contract. **ACTION** – Clerk to liaise with the Community Council to confirm wording and also investigate a cost for 5 days a week.

(11)8. **Correspondence / Communications received and Subsequent Resolutions**

(11)8i. Car has been parked in Pink Moors for 10 months. **ACTION** - Clerk to send a formal letter to car owner

(11)8ii. Request for the budget details to be more public. **ACTION** – Clerk to put the budget onto the PC website

(11)8iii. Community CPR training. **ACTION** – Clerk to book alternative trainer if RRMCC cannot offer a date by August

(11)9. **FINANCE:**

(11)9i. To submit payments for approval

March/April Payments	Paid since meeting	
St Day Youth and Sports	Rent	65.00
ScrewFix	Padlock	14.99
Macsalvors	Chain	20.40
Tidy Grounds	Footpaths/burial ground/churchyard	6,632.00
Amazon	Battery and charger for sander	80.69
Amazon	Cordless charger (Minor Works)	58.95
McAfee	Antivirus (2 years cover)	107.99
RBL	Great Tommy Sleep Out	100.00
St Piran’s ABC	Mini bus contribution	200.00

Ede Landscaping	Stiles (handles)	400.00
St Day Community Council	Welcome Club room hire (April-July)	100.00
Bookers	Paper cups/lollies/milk (Engagement Day)	18.87
Morrisons	Refreshments/prizes (Engagement Day)	29.30
Macsalvors	Corner desk	120.00
April Payments	To be agreed	
BC	Street cleaning	288.00
SM	Staff/admin costs	1772.58
Cornwall Council	Pension Scheme	515.11
HMRC	Tax/NI	400.42
Lloyds	Account charge	4.75
Town Clock	Internal clean and gutters	250.00
TBC	Office furnishings	Up to 250.00
JB - reimburse	Tools for weeds/paint (Minor Works)	52.97
April Income		
Lloyds	Bank Interest	20.16
Cornwall Council	Community Chest Grant	533.75
HMRC	VAT Reclaim	2,405.59
Cornwall Council	Precept	32,250.00
Lloyds	Bank Interest	18.75
Sally footcare	Newsletter	72.00
Mossy Trees	Newsletter	30.00

(11)9ii. **To receive and note the Bank Reconciliations and balances as of 31.03.25**

Bank Reconciliation at 31/03/2025			
Cash in Hand 01/04/2024			62,906.65
ADD			
Receipts 01/04/2024 - 31/03/2025			51,721.66
			114,628.31
SUBTRACT			
Payments 01/04/2024 - 31/03/2025			67,779.48
A	Cash in Hand 31/03/2025 (per Cash Book)		46,848.83
Cash in hand per Bank Statements			
Petty Cash	31/03/2025	0.00	
01-Treasurers Account	31/03/2025	1,906.81	
Current Account Instant Access Lio	31/03/2025	18,354.16	
NS&I	31/03/2025	26,687.86	
			46,948.83
Less unrepresented payments			100.00
			46,848.83
Plus unrepresented receipts			
B	Adjusted Bank Balance		46,848.83
A = B Checks out OK			

(11)9iii. **AUDIT** - The finances for year end 2024-25 were **APPROVED** as correct

- It was **CONFIRMED** that there is no conflict of interest with BDO as the External Auditor
- The action from 2023-24 audit has been considered, and a more itemised asset register has been produced and was **APPROVED** by members.

(11)10. **To receive Councillors reports and items for future agenda** - Each Councillor is requested to use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
Priorities List

(11)11. **External meetings attended:** Gwennap PC Annual Parish meeting 11.03.25; End of year pension Teams

13.03.25; CAP 19.03.25; St Day Playing Field 20.03.25; Gwennap PC meeting 08.04.25; MVRG 10.04.25; Wheal Maid Working Group 14.04.25; Weekly NPS Teams meetings (ongoing)

(11)12. **Upcoming meetings:** Blossail meeting 15.04.25; GEL liaison 16.04.25; RIG meeting 17.04.25; Election 01.05.25; UDEG 07.05.25; Litter pick 10.05.25; Minor Works 22.05.24

(11)13. There was 1 **Confidential Matter** for discussion

(11)14. **Date of the next meeting (Annual Parish Council Meeting):** Monday 12th May 2025, at 6.15pm, followed by the Ordinary Meeting of the Parish Council at 7pm – Enterprise Centre, Vogue.

Meeting closed at 21.03

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